**EGGLESCLIFFE AREA RESIDENTS ASSOCIATION (EARA)**

**MINUTES OF THE MANAGEMENT COMMITTEE**

**Monday 7th August 2017**

**The Pot & Glass PH**

Present: Shane Sellers (Chair), Kathie Hatfield, Ruth Greenwood, Stefan Houghton, Neville Thompson, Tim Stokeld, Mark Ellis

1. Welcome: Shane welcomed and thanked those present.
2. Apologies: Maureen Rigg, Phil Dennis, Norman Douglas, Tony Huckwell, Richard Crouch, Brian Robinson
3. Minutes of previous Meeting: Approved as a true record. Actions not covered in the agenda were
	1. Microphone purchase for events – priority preferences are hand ,head, lapel – Shane had a quote for £239 for a hand held - Neville, commented that they may be available cheaper at trade shows; discussion concluded that we would go with the supplier identified by Shane.
	2. Group Insurance – Shane spoke to Simon and is following up on the option of linking to the Hall insurance; Mark is also getting a quote
	3. Carpenter for Phone Box shelving – should be able to progress in near future.
	4. Pot & Glass as a community asset – carried forward to next meeting
	5. Signs for planted areas – Shane advised that there are options for aluminium or plastic signs; preference to go with the plastic option to deter theft; Tim will also follow up with an option for a plaque to be made for a barrel in front of the Parish Hall from a shop in Stockton.
	6. Donation from EPHA – outstanding action for Brian to raise at the next meeting.
	7. Stony Bank maintenance – Shane has sent a letter to Stockton Council and Egglescliffe Parish Council enquiring who owns and has responsibility for maintenance for Stony Bank. He has also made enquiries to establish if grants are available for maintenance. Stefan will follow up and try to establish ownership of the bank. There was a general consensus that EARA should focus on the installation of gates at the top and bottom of Stony bank and possibly fencing along the sides – to be discussed after the AGM.
4. EARA Events
	1. Patrick Monahan: Booked for 25th November; posters are available – to be put up closer to the date. Kathie has made a contact with the school and believes that she can get a technician for the event.
	2. The ERG BBQ is scheduled for the 27th August, £10 each – food between 4pm and 7pm, a band will be available at 7:15; bouncy castle for children; beer from Three Brothers Brewery; Shane asked for support in selling the tickets. There is an ongoing issue with Barclays not opening a bank account for the ERG that is causing financial management issues.
	3. Kathie suggested that we hold a joint event with the Secondary School - Cash at the Comp – and split the proceeds 3 ways; the suggestion was supported with the added benefit of establishing a link to the school. Kathie to progress and report at the next meeting.
5. EPHA Update: No update available from Brian; Shane gave an update on the ERG progress – meeting to be held this week to pull together the tender document to enable firm quotes to be obtained based on architects design drawings. Shane also advised that he is applying for a grant from the Yarm Charities Community Trust (funds arising from the sale of the Community Hall) and also another funding organisation. Potentially a total of £16k. Once quotes are received, there are plans to apply for grants and donations from a number of sources via Catalyst.
6. Gardening Section: no update - Richard sent apologies;
7. Financial Update: Tim advised that we now have £2345 in the account; We have spent around £1000 since April on various projects, including flowers, compost etc.
8. AOB
	1. Footbridge – no news recently
	2. Butts Lane yellow lines – no update
9. Next Meeting: The AGM will be held on Monday 4th September at 7:30pm in the Parish Hall. The next meeting will be held after the AGM.